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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Executive

DATE: 2 September 1949

FROM : Budget Officer

SUBJECT: Approval of Representation Allowance Expenditures

1. In connection with the request submitted by the Chief, Confidential Funds in his memorandum of 24 August 1949, for the approval of the Director, retroactively to 1 February 1949, with respect to certain expenditures for representation allowances, it is desired to refer to the terminology set forth in Paragraph 6.3 of the Confidential Funds regulations. It will be noted that the regulations state that "the Assistant Directors of Covert offices are authorized to approve representation allowances for such an individual while at a particular post".

2. It would appear that, under the terms of the regulations as issued, it may be within the province of the Assistant Director to give "post" approval to expenditures made by individuals who had not been previously specifically authorized by either the Director or the Assistant Director concerned. However, in order to remove any doubt as to the propriety of the payments made, and in order that the records may be clear and unambiguous for inspectional and audit purposes, it is recommended that the request of the Chief, Confidential Funds Branch be approved. It is suggested that the approval include a period extending to the effective date of the revision of Paragraph 6.3 of the Confidential Funds regulations.


E. R. SAUNDERS

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